



PBA-FM MEMBERSHIP POLICY

Purpose

As outlined in the constitution of Para Broadcasters Association Inc. this policy is intended to provide PBA-FM with clear guidelines for the selection criteria, application process and requirements for new members, including individuals, group members and non-profit organisations.

Policy

1. Members shall be persons or organisations who have agreed to accept the above objects, paid the prescribed membership fees if any and who are:
 - 1.1. Active participants in the work of the Association, all of whom shall be required to be members; or
 - 1.2. Non-active participants of the Association who have applied in writing for membership and who are accepted as members by majority vote of the committee or of a General Meeting.
2. An organisation which is a member may appoint from its members a representative who may speak and vote on its behalf.
3. Application for membership:
 - 3.1. Membership of the Association shall be with the approval of the Management Committee. Application for membership shall be lodged with the Secretary on the appropriate Application for Membership Form.
 - 3.2. As soon as practicable after receiving an application for membership, the secretary shall refer the application to the Management Committee which shall determine whether to approve or reject the application. An application may only be rejected if
 - 3.2.1. there are reasonable grounds to believe that the applicant would not abide by the rules and objectives of the Association; or
 - 3.2.2. required by law; or
 - 3.2.3. the applicant has been convicted of an indictable offence; or
 - 3.2.4. there are reasonable grounds to believe that applicant would not abide by the Community Radio Broadcasting Codes of Practice; or
 - 3.2.5. there are reasonable grounds to believe that the applicant would pose a security risk to the members or premises of the Association.
 - 3.3. Where the Management Committee resolves to reject an application for membership, the applicant shall have the right of reply and appeal under clause 6. Where the applicant exercises this right of reply the resolution of the committee is of no effect unless the committee, at a meeting held not earlier than 14 days and not later than 28 days after the service on the applicant of a notice under clause 6.1 confirms the resolution in accordance with this clause.
4. Suspension of membership:
 - 4.1. Membership of the Association may be suspended by resolution of the Management Committee or the Association.

- 4.2. Any suspended member shall have the right to reply and appeal under clause 6
- 4.3. The Association shall not be required to accept the renewal of membership of a suspended member when renewal next falls due.
5. Membership shall cease on:
 - 5.1. Resignation in writing delivered to the premises of the Association;
 - 5.2. Termination by the Association of the member's participation in the work of the Association;
 - 5.3. Non renewal of membership within two months of expiry.
6. Right of reply of rejected applicant or suspended member:
 - 6.1. Where the Management Committee passes a resolution under clause 3 to reject an application or clause 4 to suspend a member, the secretary shall, as soon as practicable, cause a notice in writing to be served on the applicant or member subject of the resolution-
 - 6.1.1. setting out the resolution of the committee and the grounds on which it is based; and
 - 6.1.2. stating that the applicant or member subject of the resolution may address the committee at a meeting to be held not earlier than 14 days and not later than 28 days after the service of the notice; and
 - 6.1.3. stating the date, place and time of that meeting; and
 - 6.1.4. informing the applicant or member subject of the resolution that he may do either or both of the following:
 - 6.1.4.1. attend and speak at the meeting;
 - 6.1.4.2. submit to the committee at or prior to the date of that meeting written representations relating to the resolution.
 - 6.2. At a meeting of the Management Committee held as referred to in clause 6.1 the committee shall-
 - 6.2.1. give the applicant or member subject of the resolution an opportunity to make oral representations
 - 6.2.2. give due consideration to any written representations submitted to the committee by the applicant or member subject of the resolution at or prior to the meeting; and
 - 6.2.3. by resolution determine whether to confirm or revoke the resolution.
 - 6.3. Where the Management Committee confirms a resolution under clause 6.2 the secretary shall, within 7 days after that confirmation, by notice in writing inform the applicant or member subject of the resolution of the reasons for the confirmation and of the right of appeal under clause 7.
 - 6.4. A resolution confirmed by the Management Committee does not take effect:
 - 6.4.1. until the expiration of the period within which the applicant or member subject of the resolution is entitled to appeal against the resolution where the applicant or member subject of the resolution does not exercise the right of appeal within that period; or
 - 6.4.2. where within that period the applicant or member subject of the resolution exercises the right of appeal, unless and until the Association confirms the resolution under clause 7.4 whichever is the later.
7. Right of appeal of rejected applicant or suspended member

- 7.1. A reject applicant or suspended member may appeal to the Association at a general meeting against a resolution of the committee under clause 6.2, within 7 days after notice of the resolution is served on the applicant or member, by lodging with the secretary a notice to that effect.
- 7.2. The notice may, but need not, be accompanied by a statement of the grounds on which the rejected applicant or suspended member intends to rely for the purposes of the appeal.
- 7.3. On receipt of a notice from a rejected applicant or suspended member under clause 7.1, the secretary must notify the Management Committee which is to convene a general meeting of the Association to be held within 28 days after the date on which the secretary received the notice.
- 7.4. At a general meeting of the Association convened under clause 7.3:
 - 7.4.1. no business other than the question of the appeal is to be transacted; and
 - 7.4.2. the Management Committee and the rejected applicant or suspended member must be given the opportunity to state their respective cases orally or in writing, or both; and
 - 7.4.3. the members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked.